GAQM®

Global Association for Quality Management

Certified Business Analyst Foundation (CBAF)™

Course Outline

What Modules are covered?

Module 1 – Introduction to Business Process Analysis

1) Introduction to Business Process Analysis

2) Why Business Analysis

3) Roles and responsibilities of a Business Analyst

4) Key concept of business analysis

5) What is domain knowledge?

6) How to adapt with different domains

Module 2 – Business Process Analysis Planning and Stakeholder Management

1) Introduction

2) BPA activities planning

3) Business communication scheduling

4) Performance Monitoring of Business Analysts

5) Estimation

6) Stakeholder Identification and Management

7) RASCI Matrix

8) Stakeholder spreadsheet

Module 3 – Business Requirements Management

1) What is requirement?

2) Requirements Elicitation

3) Requirements Management

4) Requirements Organization

5) Requirements Prioritization

6) Requirements Communication

Module 4 – Organizational Analysis

1) Risk Analysis and Management

2) Root Cause Analysis

3) GAQP Analysis

4) Swot Analysis

5) Decision Analysis

6) Strategy Analysis

Module 5 – Business Solutions Evaluation and Implementation

1) Business Solutions

2) Solutions Assessment

3) Solution Validation

4) Solution Evaluation

5) Solution Implementation

Module – 6 Business Analyst Competencies

1) Business Communication

2) Supplier Management

3) Leadership

4) Conflict Management

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